

Notice to Consultants

As a result of recent concerns raised by consultants and by ACEC about the changes that the department has made in the service prequalification process, MDOT has agreed to the following actions:

- Review prequalification technical criteria to identify all changes that resulted from:
 - ❖ Federal requirements
 - ❖ State of Michigan requirements
 - ❖ MDOT requirements
- If changes made to technical criteria were the result of MDOT requirements, the team will review these criteria changes to determine their validity and reasonableness and make revisions accordingly.
- MDOT will review the impact of new federal and state regulations on current prequalification criteria, and address as necessary.
- As a result of any revisions made to the current prequalification criteria, look at the classifications with revisions, and identify every consultant whose prequalification request was denied or determined provisional for these classifications, for the period October 2004 to present, and determine the reason. Re-evaluate the prequalification determination as necessary.
- Review the list of concerns provided to MDOT by ACEC, and address each concern through the MDOT/ACEC Procedures & Practices Sub-Team (PPST) of the Executive Committee, in conjunction with representatives from the ACEC Transportation Committee, to gain consensus.
- Extend current consultant prequalification deadlines during the joint MDOT/ACEC review process for 90 days.
- Require submittal of general information for annual renewals for administrative reviews, by existing vendor annual due dates or approved extended dates.
- Allow any consultant existing or new, to submit prequalification applications for existing or new (for them) work classifications, with evaluations to be completed using current technical criteria.
- Any pending appeals of MDOT denials will be placed on hold for 90 days. Consultant firms that have current appeal rights will have those appeal rights extended by 90 days. No appeals should be submitted until further notice is provided by MDOT.

MDOT and the PPST/Transportation Committee will work with everyone involved to develop the most aggressive schedule possible to accomplish the tasks identified above, and meet with FHWA staff, as necessary, to ensure that all federal requirements are addressed.